

## NOTIFICATION FOR THE REGISTRATION OF PARTNERSHIP FIRM UNDER H.P PUBLIC SERVICE GURANTEE ACT, 2011

### NOTIFICATION

*Shimla-2, the 13th December, 2011*

**No. Ind-II(A)18-1/2006-II.**—In exercise of the powers vested under Section 3 of the HP Public Services Guarantee Act, 2011, the Governor, Himachal Pradesh is pleased to notify the following services, Designated Officers and Ist Appellate Authority and stipulated time limits relating to the Industries Department, Himachal Pradesh for the purpose of the Act *ibid*:-

Sr. No.	Public Service	Designated Officer to provide service	Stipulated time	First Appellate Authority
1.	Acknowledgement of Entrepreneurship Memorandum Part-I	General Manager DIC / Deputy Director / Member Secretary SWCA (Single Window Clearance Agency)	6 working days provided that application is received with all prescribed documents as per Annexure-A	Director of Industries
2.	Acknowledgement of Entrepreneurship Memorandum Part-II	General Manager DIC/ Deputy Director / Member Secretary SWCA (Single Window Clearance Agency)	30 working days provided that application is received with all prescribed documents as per Annexure-B	Director of Industries
3.	Issue of Essentiality Certificate	Director of Industries	45 working days (30 days GM+15 days at Directorate)	Principal Secretary (Industries)

			provided that application is received with all prescribed documents as per Annexure- C	to the Govt. of H.P.
4.	Issue of Certificate of Approval (Registration) of lessee under minor mineral rules	Mining Officer	6 working days provided that application is received with all prescribed documents as per Annexure-D	Director of Industries
5.	Registration of firms, Suppliers etc. with Store Purchase Organisation	Additional Controller of Stores	15 working days provided that application is received with all prescribed documents as per Annexure-E	Director of Industries
6.	Registration partnership of Firms	Additional Controller of Stores, H.P.	7 working days provided that application is received with all prescribed documents as per Annexure-F	Director of Industries
7.	Registration of Sericulture Farmer / Entrepreneur/ NGO/ Society/ SHG involved in Sericulture & Silk Industry in the State	Divisional Sericulture Officer	7 working days provided that application is received with all prescribed documents as per Annexure-G	Director of Industries

**Second Appellate Authority.**

State Information Commissioner has been notified Second Appellate Authority under Section 2(h).

By order,  
AJAY TYAGI,  
Principal Secretary (Inds.).

---

**Annexure-“F”**

**“List of documents required to be submitted with an application for the service”**

**Public Service: Required documents for registration of Partnership firm registered under Indian Partnership Act,1932.**

1. An attested copy of Partnership Deed on the stamp papers of Rs.22.50/- registered with the Sub-Registrar concerned in which Principal place of the firm, Mode of business, validity of the firm etc. should also be mentioned.
  2. Required fee Rs.3/- (By depositing under Head of Account-1475-800 other Central Economic Services Fee Under Indian Partnership Act,1932 into Government Treasury through Challans) or by TR-5 in the office of Registrar of Firms/Sub-Registrar of Firms, H.P.
  3. An affidavit with effect that the firm is not registered previously anywhere in the office of Registrar of Firms/Sub-Registrar of Firms in H.P./India under Partnership Act,1932 duly attested by Notary/Magistrate.
  4. Application Form “I” duly filled in all respect in which signature of each partners should also be identified/verified by an Advocate/Notary/ Gezatted officer/Magistrate.
  5. Any other necessary document if required under the provisions contained in the Indian Partnership Act, 1932 and for the satisfaction of the Registrar of Firms.
-